

**ATTACHMENT A  
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR  
COMMITMENT FORM**

In accordance with IC 4-13-16.5 and 25 IAC 5, it has been determined that there is a reasonable expectation of Minority and/or Women Business Enterprise subcontracting opportunities on a contract awarded under this RFP. The MWBE Subcontractor Commitment form is **Attachment A**. The MWBE Subcontractor Commitment Form is to be submitted as a part of the Respondent's proposal. In order for the subcontractor commitment to result in evaluation points for the Respondent, the entity must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>.

If participation is met through use of respondents who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the **Attachment D**, Cost Proposal Template, Cell F21. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MBE/WBE Subcontractor Commitment Form.

**Prime Contractors must ensure that the proposed subcontractors meet the following criteria:**

- Must be on the State of Indiana Certified M/W/IVOSB list at <https://www.in.gov/idoa/mwbe>, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement (see 25 IAC 5-6-2(d))
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or services only in the industry area for which it is certified.
- Must be used to provide the goods or services specific to the contract.
- National Diversity Plans are generally not acceptable

**MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF COMMITMENT (MWBE)**

A signed letter(s), on company letterhead, from the MBE(s) and/or WBE(s) must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is based on the initial term of the contract for scoring purposes only. The subcontractor commitment shall apply to the life of the contract including any time after the initial term.

The State may deny evaluation points if the letter(s) is/are not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of

the **“TOTAL BID AMOUNT”** and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound the rules and requirements of the State’s M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Division of Supplier Diversity at (317) 232-3061 or the Supplier Diversity website at <https://www.in.gov/idoa/mwbe>.

## STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 25-79278

TOTAL BID AMOUNT: \$3,056,875.00

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: Veracity Consulting, Inc.		Contact Person: Angela Hurt	
Address: 8100 Newton St, Suite 210 Overland Park, KS 66204		E-mail: sledteam@veracityit.com	
Sub-Contract Amount: \$244,550.00		Telephone Number: (913) 945.1912	Fax Number: NA (   )
Sub-Contract Percentage of Total Bid: 8.0%		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract.</u> Information technology consultation services / Temporary information technology software developers	
Provide approximate dates when Sub-Contractor will perform on this project: Duration of contract.			


<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm			
Company Name: AFIT Staffing Inc.		Contact Person: Julie Phillips	
Address: 150 W. Market St. Suite 715, IN 46204		E-mail: jphillips@afitstaffing.com	
Sub-Contract Amount: \$336,256.25		Telephone Number: (463) 210.7350	Fax Number: NA (   )
Sub-Contract Percentage of Total Bid: 11.0%		Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u> Staff recruiting services / Temporary information technology software developers	
Provide approximate dates when Sub-Contractor will perform on this project: Duration of contract.			

BI Incorporated  
Respondent Firm  
6265 Gunbarrel Avenue, Suite B

Address  
Boulder, CO 80301  
City/State/Zip Code  
Isabel Yang

Representative  
8/6/2024  
Date

303.218.1000  
Telephone Number  
303.834.3414  
Fax Number  
bidsvcs@bi.com

Email Address  
  
Authorizing Signature  
Isabel Yang, Executive Vice President  
Printed Name and Title

☒ Please check if additional forms are attached.

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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.

# STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM


RFP#: 25-79278

**TOTAL BID AMOUNT:** \$3,056,875.00

<input checked="" type="checkbox"/> <b>MBE Firm</b> <input type="checkbox"/> <b>WBE Firm</b>			
<b>Company Name:</b> Nishida Services, Inc.	<b>Contact Person:</b> Henry M. Nishida, Jr.		
<b>Address:</b> 6111 Clearview Dr. Carmel, IN 46033	<b>E-mail:</b> heather@nishidaservices.com		
<b>Sub-Contract Amount:</b> \$199,680.00	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Telephone Number:</b> (317.849.0466)</td> <td style="width: 50%;"><b>Fax Number:</b> NA (    )</td> </tr> </table>	<b>Telephone Number:</b> (317.849.0466)	<b>Fax Number:</b> NA (    )
<b>Telephone Number:</b> (317.849.0466)	<b>Fax Number:</b> NA (    )		
<b>Sub-Contract Percentage of Total Bid:</b> 6.5%	<b>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract.</b> Cleaning and janitorial services		
<b>Provide approximate dates when Sub-Contractor will perform on this project:</b> Duration of contract.			

<input type="checkbox"/> <b>MBE Firm</b> <input checked="" type="checkbox"/> <b>WBE Firm</b>			
<b>Company Name:</b> 185 Promotions and Apparel LLC	<b>Contact Person:</b> Kelly Anderson		
<b>Address:</b> 501 Industrial Dr. Carmel, IN 46032	<b>E-mail:</b> kelly@185promotions.com		
<b>Sub-Contract Amount:</b> \$6,040.00	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"><b>Telephone Number:</b> (317) 564.0610</td> <td style="width: 50%;"><b>Fax Number:</b> NA (    )</td> </tr> </table>	<b>Telephone Number:</b> (317) 564.0610	<b>Fax Number:</b> NA (    )
<b>Telephone Number:</b> (317) 564.0610	<b>Fax Number:</b> NA (    )		
<b>Sub-Contract Percentage of Total Bid:</b> 0.2%	<b>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</b> Promotional or advertising printing		
<b>Provide approximate dates when Sub-Contractor will perform on this project:</b> Duration of contract.			

BI Incorporated  
 Respondent Firm  
 6265 Gunbarrel Avenue, Suite B  
 Address  
 Boulder, CO 80301  
 City/State/Zip Code  
 Isabel Yang  
 Representative  
 8/6/2024  
 Date

303.218.1000  
 Telephone Number  
 303.834.3414  
 Fax Number  
 bidsvcs@bi.com  
 Email Address  
  
 Authorizing Signature  
 Isabel Yang, Executive Vice President  
 Printed Name and Title

☒ Please check if additional forms are attached.  
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**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.**

## STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 25-79278

TOTAL BID AMOUNT: \$3,056,875.00

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm		
Company Name: Indy Anna's, Inc.	Contact Person: Judith Kirk Simms	
Address: 1760 E. 116th St. Carmel, IN 46032	E-mail: sales@indyanna.com	
Sub-Contract Amount: \$10,407.84	Telephone Number: (317)853.6575	Fax Number: NA (   )
Sub-Contract Percentage of Total Bid: 0.3%	Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract.</u> Catering services	
Provide approximate dates when Sub-Contractor will perform on this project: Duration of contract.		

<input type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm		
Company Name:	Contact Person:	
Address:	E-mail:	
Sub-Contract Amount:	Telephone Number: (   )	Fax Number: (   )
Sub-Contract Percentage of Total Bid:	Describe service/product to be provided and <u>how this is a Valuable Scope Contribution of the Contract:</u>	
Provide approximate dates when Sub-Contractor will perform on this project:		

BI Incorporated  
 Respondent Firm  
 6265 Gunbarrel Avenue, Suite B  
 Address  
 Boulder, CO 80301  
 City/State/Zip Code  
 Isabel Yang  
 Representative  
 8/6/2024  
 Date

303.218.1000  
 Telephone Number  
 303.834.3414  
 Fax Number  
 bidsvcs@bi.com  
 Email Address  
  
 Authorizing Signature  
 Isabel Yang, Executive Vice President  
 Printed Name and Title

☒ Please check if additional forms are attached.

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FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF COMMITMENT.



State of Indiana Department of Administration  
on behalf of Indiana Department of Correction

ATTN: Mr. Robert Cohen, Procurement Consultant  
Indiana Department of Administration, Procurement Division  
402 W. Washington St., Room W468  
Indianapolis, IN 46204

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services  
Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Cohen,

BI Incorporated invited Veracity Consulting, Inc. to perform work in connection with the above RFP for Electronic Monitoring Services and Equipment for the Indiana Department of Correction. Veracity Consulting, Inc. is prepared and willing to support BI Incorporated as their MBE partner. Details include:

Veracity Consulting, Inc. is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: 0000063697). As part of the contract, we will:

- Provide information technology consultation services and provide temporary information technology software developers specific to the scope of services (i.e a Valuable Scope Contribution).
- Perform these services throughout the duration of the contract.
- Receive 8% of the total contract amount, which is approximately \$244,550 of the base contract.

Please contact me directly if you have any questions regarding the participation of Veracity Consulting, Inc. in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

Brian Prosser  
VP, Business Development

A handwritten signature in blue ink, appearing to read 'B. Prosser'.

brian.prosser@veracityit.com  
913-271-0405



# STATE OF INDIANA

Eric J. Holcomb, Governor

## DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South  
402 West Washington Street, Room W462  
Indianapolis, IN 46204  
(317) 232 - 3061

January 25, 2024

Ms. Angela Hurt  
**Veracity Consulting, Inc.**  
8100 Newton St., Suite 210  
Overland Park, KS 66204

Subject: Application for M/WBE Certification

Dear Ms. Hurt,

***Congratulations!*** The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Veracity Consulting, Inc.** is hereby certified as a Minority and Women's Business Enterprise (M/WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority or Women's Business Enterprise (M/WBE) participation:

### UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
43232314	Business intelligence and data analysis software
43232406	Program testing software
43232915	Platform interconnectivity software
71161610	Technical consultant services
80101507	Information technology consultation services
80101508	Business intelligence consulting services
80101510	Risk management consultation service
80101513	Process and procedures management consultation service
80101601	Feasibility studies or screening of project ideas
80111608	Temporary information technology software developers
80111609	Temporary information technology systems or database administrators
80111610	Temporary information technology networking specialists
80111711	Permanent information technology software developers
80111712	Permanent information technology networking specialists

80111713	Permanent information technology systems or database administrators
80111716	Permanent information technology staffing needs
80172103	Change management communication and advisory service
81101516	Energy or utility consulting service
81111503	Systems integration design
81111508	Application implementation services
81111511	System or application programming management service
81111806	Database analysis
81111808	Systems analysis
81111819	Quality assurance services
81112001	On line data processing
81112002	Data processing or preparation services
81112003	Data center services
81112007	Content or data standardization services
81112009	Content or data classification services
81112010	Data conversion service

This certification is valid through **January 31, 2027**.

Although your certification is valid for three years, you are required to submit an annual ***Affidavit of Continued Eligibility (ACE)*** form year. Instructions on how to receive and complete this form can be located at <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/certify-your-business/>. Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, [www.in.gov/idoa/2464.htm](http://www.in.gov/idoa/2464.htm), and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov) if you have any other questions or concerns about your letter.

Sincerely,

*Peter Sobun*

Peter Sobun, Director of Certification  
Indiana Department of Administration  
Division of Supplier Diversity

PS/jm





State of Indiana Department of Administration  
On behalf of Indiana Department of Correction

ATTN: Mr. Robert Cohen, Procurement Consultant  
Indiana Department of Administration, Procurement Division  
402 W. Washington St., Room W468  
Indianapolis, IN 46204

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services  
Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Cohen,

BI Incorporated invited aFit Staffing, Inc. ("aFit") to perform work in connection with the above RFP for Electronic Monitoring Equipment and Services for the Indiana Department of Correction. aFit is prepared and willing to support BI Incorporated as their WBE partner. Details include:

aFit is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: 0000040063).

As part of the contract, we will:

- Provide staff recruiting services and temporary information technology software developers specific to the scope of services (i.e a Valuable Scope Contribution).
- Perform these services throughout the duration of the contract.
- Receive 11% of the total contract amount, which is approximately \$336,256 of the base contract.

Please contact me directly if you have any questions regarding the participation of aFit in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

Regards,

A handwritten signature in black ink that reads "Julie Phillips".

Julie Phillips  
Owner and CEO



# STATE OF INDIANA

Eric J. Holcomb, Governor

## DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South  
402 West Washington Street, Room W462  
Indianapolis, IN 46204  
(317) 232 - 3061

August 16, 2023

Ms. Julie Phillips  
**AFIT Staffing Inc.**  
150 W. Market Street, Suite 715  
Indianapolis, IN 46204

Subject: Application for WBE Certification

Dear Ms. Phillips,

***Congratulations!*** The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **AFIT Staffing Inc** is hereby certified as a Women's Business Enterprise (WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

### UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
80100000	Management advisory services
80101504	Strategic planning consultation services
80101507	Information technology consultation services
80101600	Project management
80111600	Temporary personnel services
80111608	Temporary information technology software developers
80111609	Temporary information technology systems or database administrators
80111701	Staff recruiting services
80111707	Permanent technical staffing needs
80141612	Sales or marketing programs
81111808	Systems analysis
81111810	Software coding
81160000	Information technology service
86000000	Education and Training Services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **August 31, 2026**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time with certified companies.

Referencing: AFIT Staffing Inc.

Although your certification is valid for three years, you are required to submit an annual *Affidavit of Continued Eligibility (ACE)* form year. Instructions on how to receive and complete this form can be located at <https://www.in.gov/idoa/mwbe/minority-and-womens-business-enterprises/certify-your-business/>. Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, [www.in.gov/idoa/2464.htm](http://www.in.gov/idoa/2464.htm), and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov) if you have any other questions or concerns about your letter.

Sincerely,

*Peter Sobun*

Peter Sobun, Director of Certification  
Indiana Department of Administration  
Division of Supplier Diversity

PS/RS

August 5, 2024

State of Indiana Department of Administration  
on behalf of Indiana Department of Correction  
ATTN: Mr. Robert Cohen, Procurement Consultant  
Indiana Department of Administration, Procurement Division  
402 W. Washington St., Room W468  
Indianapolis, IN 46204



nishida services  
*Industrial and Commercial Cleaning*

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services

Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Cohen,

BI Incorporated invited Nishida Services, Inc. to perform work in connection with the above RFP for Electronic Monitoring Equipment and Services for the Indiana Department of Correction. Nishida Services, Inc. is prepared and willing to support BI Incorporated as their MBE partner. Details include:

Nishida Services, Inc. is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: 0000008321).

As part of the contract, we will:

- Provide cleaning and janitorial services specific to the scope of services (i.e a Valuable Scope Contribution).
- Perform these services throughout the duration of the contract.
- Receive 6.5% of the total contract amount, which is approximately **\$199,680** of the base contract.

Please contact me directly if you have any questions regarding the participation of Nishida Services, Inc. in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

Respectfully,

Henry M. Nishida, Jr.  
President

9002 Technology Lane  
Fishers, Indiana 46038



# STATE OF INDIANA

Eric J. Holcomb, Governor

## DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South  
402 West Washington Street, Room W462  
Indianapolis, IN 46204  
(317) 232 - 3061

March 24, 2023

Mr. Henry Nishida  
**Nishida Services, Inc.**  
9002 Technology Lane  
Fishers, IN 46038

Subject: Application for MBE Certification

Dear Mr. Nishida,

**Congratulations!** The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Nishida Services, Inc.** is hereby certified as a Minority Business Enterprise (MBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority Business Enterprise participation:

### UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
76110000	Cleaning and janitorial services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **March 31, 2026**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time with certified companies.

Although your certification is valid for three years, you are required to submit an annual ***Affidavit of Continued Eligibility (ACE)*** form, located at [www.in.gov/idoa/mwbe/files/ACE\\_Form.pdf](http://www.in.gov/idoa/mwbe/files/ACE_Form.pdf). Please remember that you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in the revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership, and control.

We encourage you to visit IDOA's procurement website, [www.in.gov/idoa/2464.htm](http://www.in.gov/idoa/2464.htm), and update your Business Registration Profile. You must review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

Referencing: **Nishida Services, Inc.**

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify your certification status. Please contact our office at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov) if you have any other questions or concerns about your letter.

Sincerely,

*Kesha Rich*

Kesha Rich, Deputy Commissioner  
Indiana Department of Administration  
Division of Supplier Diversity

KR/jm



State of Indiana Department of Administration on behalf of Indiana Department of Correction

ATTN: Mr. Robert Cohen, Procurement Consultant

Indiana Department of Administration, Procurement Division

402 W. Washington St., Room W468

Indianapolis, IN 46204

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services

Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Ms. Cohen,

BI Incorporated invited 185 Promotions Apparel LLC to perform work in connection with the above RFP for Electronic Monitoring Equipment and Services for the Indiana Department of Correction. 185 Promotions Apparel LLC is prepared and willing to support BI Incorporated as their WBE partner. Details include:

185 Promotions Apparel LLC is listed in the IDOA Directory of Certified Firms (IDOA Bidder number: **0000038617**). As part of the contract, we will:

- Provide promotional or advertising printing specific to the scope of services (i.e a Valuable Scope Contribution).
- Perform these services throughout the duration of the contract.
- Receive 0.2% of the total contract amount, which is approximately \$6,040 of the base contract.

Please contact me directly if you have any questions regarding the participation of 185 Promotions Apparel LLC in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

*Kelly Anderson*

335 Ridgepoint Drive  
Carmel, IN 46032



# STATE OF INDIANA

Eric J. Holcomb, Governor

## DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South  
402 West Washington Street, Room W462  
Indianapolis, IN 46204  
(317) 232 - 3061

October 18, 2021

Ms. Kelly Anderson  
**185 Promotions and Apparel LLC**  
501 Industrial Dr.  
Carmel, IN 46032

Subject: Application for WBE Certification

Dear Ms. Anderson,

**Congratulations!** The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **185 Promotions and Apparel LLC** is hereby certified as a Women's Business Enterprise (WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

### UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
53000000	Apparel and Luggage and Personal Care Products
53102503	Hats
53103000	Tshirts
82121505	Promotional or advertising printing
93141811	Promotional services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **October 31, 2024**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Although your certification is valid for a three-year period, you are required to submit an annual **Affidavit of Continued Eligibility (ACE)** form, located at [https://www.in.gov/idoa/wbt/DSDCert\\_ACE/index.html](https://www.in.gov/idoa/wbt/DSDCert_ACE/index.html). Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide the ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership or control.

We encourage you to visit IDOA's procurement website, [www.in.gov/idoa/2464.htm](http://www.in.gov/idoa/2464.htm), and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.



Referencing: 185 Promotions and Apparel LLC

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify certification status. Please contact our office at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov) if you have any other questions or concerns about your letter.

Sincerely,

A handwritten signature in cursive script that reads "Kesha Rich".

Kesha Rich, Director of Certification  
Indiana Department of Administration  
Division of Supplier Diversity

CB



[www.indyanna.com](http://www.indyanna.com)

Office- 317-632-2662 or 317-853-6575

E-mail- [sales@indyanna.com](mailto:sales@indyanna.com)

August 5, 2024

State of Indiana Department of Administration on behalf of Indiana Department of Correction  
ATTN: Mr. Robert Cohen, Procurement Consultant  
Indiana Department of Administration, Procurement Division  
402 W. Washington St., Room W468  
Indianapolis, IN 46204

Subject: RFP 25-79278 for Electronic Monitoring Equipment and Services  
Letter of Commitment to Support Prime Contractor: BI Incorporated

Dear Mr. Cohen,

BI Incorporated invited Indy Anna's, Inc to perform work in connection with the above RFP for Electronic Monitoring Equipment and Services for the Indiana Department of Correction. Indy Anna's, Inc is prepared and willing to support BI Incorporated as their WBE partner. Details include:

Indy Anna's, Inc is listed on the IDOA Directory of Certified Firms (IDOA Bidder number: 9122). As part of the contract, we will:

- Provide catering services specific to the scope of services (i.e a Valuable Scope Contribution).
- Perform these services throughout the duration of the contract.
- Receive 0.3% of the total contract amount, which is approximately \$10,407 of the base contract.

Please contact me directly if you have any questions regarding Indy Anna's, Inc's participation in this opportunity. We greatly look forward to working with the State of Indiana on this exciting project.

Sincerely,

Judith Kirk Sims

Owner

Indy Anna's Catering, Inc.





# STATE OF INDIANA

Eric J. Holcomb, Governor

## DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South  
402 West Washington Street, Room W462  
Indianapolis, IN 46204  
(317) 232 - 3061

February 25, 2022

Ms. Judith Kirk Sims  
**Indy Anna's, Inc.**  
1760 E. 116th St.,  
Carmel, IN, 46226

Subject: Application for WBE Certification

Dear Ms. Judith Kirk Sims

**Congratulations!** The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that **Indy Anna's, Inc.** is hereby certified as a Women's Business Enterprise (WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Women's Business Enterprise participation:

### UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
90101603	Catering Services

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your recertification and it is valid through **February 28, 2025**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.

Although your certification is valid for a three-year period, you are required to submit an annual **Affidavit of Continued Eligibility (ACE)** form, located at [https://www.in.gov/idoa/wbt/DSDCert\\_ACE/index.html](https://www.in.gov/idoa/wbt/DSDCert_ACE/index.html). Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide the ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership or control.

We encourage you to visit IDOA's procurement website, [www.in.gov/idoa/2464.htm](http://www.in.gov/idoa/2464.htm), and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business opportunities.

Referencing: Indy Anna's, Inc.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit <https://www.in.gov/idoa/mwbe/2743.htm> to verify certification status. Please contact our office at (317) 232-3061 or [mwbe@idoa.in.gov](mailto:mwbe@idoa.in.gov) if you have any other questions or concerns about your letter.

Sincerely,

*Kesha Rich*

Kesha Rich, Director of Certification  
Indiana Department of Administration  
Division of Supplier Diversity

KR/CB